

**Algoma Sanitary District #1**  
**Regular Monthly Meeting**  
**Agenda – December 11, 2008 – 6:00 p.m.**  
**1220 Oakwood Circle, Oshkosh, WI**

**Regular monthly meeting**

- 1) Open regular monthly meeting.
- 2) Call to Order.
  - a) Notice use of tape recorder.
  - b) Approve minutes of previous meeting.
  - c) Approve cash receipts & investments for sanitary and water.
    - i) Note any investment changes.
  - d) Approve pending bills for sanitary and water.
- 3) Public Forum.
- 4) Director's Report.
  - a) Review of District statistics.
  - b) Correspondence.
    - i) Snow plowing fire department parking lot.
  - c) Status of 2008 projects.
    - i) Drinking water treatment facility #3.
      - (1) Schedule.
      - (2) Bonding.
      - (3) Sanitary sewer route to water treatment facility #3.
    - ii) Town of Algoma approved site plan on November 19th.
    - iii) Sanitary lift station upgrades.
    - iv) GPS survey of all water valves hydrants and manholes.
    - v) SDWL financing
    - vi) Sump pump inspection program.
    - vii) Discus Water Treatment Facility #2 piping repairs response from insurance carrier.
- 5) Report from Committees.
  - a) District Advisory Council.
- 6) Old Business.
  - a) Resolution to modify annual sewer user fee equivalent unit value from \$250.00 to \$262.75.
  - b) Discuss Ehlers cash flow analysis including construction of administrative facility and associated contracts.
  - c) Acknowledge receipt of funding agreement with State Trust Funds Public Lands.
  - d) Resolution to increase sanitary Contribution in Aid of Construction residential class A,B,C and commercial base amount by \$500.
- 7) New Business.
  - a) Audit for 2008 is scheduled on February 5<sup>th</sup> and 6<sup>th</sup>.
  - b) Review staff submittal representing all expenses associated with the water treatment facility, administrative, and garage building project and set financial goals for staff.
  - c) Discuss and act on awarding Contract 2-2008 Well No. 3 Facility, Administrative Building, and Garage to The Selmer Company in a contract amount of \$3,989,381.00.
  - d) Discuss and act on awarding Contract 3-2008 Witzel Avenue Utility Extension- Phase I based on bids opened December 9, 2008.
  - e) Closed door meeting to discuss employee matters.
  - f) Open meeting back up to act on matters discussed in closed door session.
- 8) Adjourn.

NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the District at 426-0335.