

Algoma Sanitary District #1

Minutes – May 19, 2006

- 1) Commission President Earl Lawrence, with Commissioners Alexander Irvine and Michael Gelhar present called the special meeting of the Algoma Sanitary District #1 for May 19, 2006 to order at 4:30 p.m. Also present were Kevin Mraz, Ray Edelstein, Rose Mraz, and a number of residents from Partridge Court and Manor Drive.
  - a) Earl noted the use of a tape recorder for the meeting to assist in minutes. No one else is taping the meeting.
  - b) **Mike made a motion to approve the minutes of the regular monthly meeting for May/second-Alex/carried unanimously.**
    - i) **Alex made a motion to change the minutes under new business for the DOT to 3<sup>rd</sup> party and not 1<sup>st</sup> party/second-Mike/carried unanimously.**
- 2) **Public Forum**
  - a) There was no one present to discuss matters other than sub phase III.
- 3) **Old Business**
  - a) Accept participation decision responses received to date.
    - i) Sub Phase III Municipal Water System – Kevin said the District sent out a letter to residents on Manor Drive, Partridge Court, Omro Road and Highland Shores. This allowed the District to notify the residents prior to removing them from Sub Phase III. The District did receive participation changes as listed below.
    - ii) Review response from preliminary assessment.
      - (1) Partridge Court – There was 1 non response and this went to defer, and one other response went from participating to deferring which brings their participation level down to 6 yes's and 13 no's.
      - (2) Manor Drive – Two residents changed their assessment from deferring to participating. This elevated them to 11 yes's and 4 no's.
      - (3) Oakwood Road - Mr. Huntington changed his 2 equivalent unit of assessments to defer both. Previously he had 1 yes.
      - (4) Omro Road – Mr. Irvine changed to 1 participate and 2 defers and Mr. Lerch made 2 changes – for his personal house and rental property from defer to participate and farther down, the animal hospital changed from defer to participate.
    - iii) Determine parcels to include in sub phase III.
      - (1) Earl said they received a spreadsheet from Kevin that if they proceed with the water committee recommendations, with the adding back in of Manor Drive and Omro Road to the animal hospital, but with removing with Partridge Court, and the other areas previously agreed to, it shows a positive cash flow.
        - (a) There was discussion regarding going down to the Animal Hospital on Omro Road. To the east of Conrad, there are 3 participating and 8 deferred. This shows as 34% paying for the assessment only. Kevin said on Omro Road he is comfortable going just to the East of Conrad which would pick up the commercial property as recommended by the Advisory Council.
      - (2) Kevin made the following recommendations:
        - (a) Remove 100% of Emmers Lane.
        - (b) Remove the Parcel on Conrad. - It's an empty lot and Kevin talked to the owner who said he has no reason to sign up for the water. He never responded previously.
        - (c) Remove Partridge Court completely.
        - (d) Remove Highland Shores – Kevin said you could go part way to serve 4 parcels; however; Kevin said it doesn't make financial sense to do just the small extension.
          - (i) Mr. Hurkman previously came in as his well is running dry, he did not show arsenic and Earl said he has the ability to hook up to his mother's well.
          - (ii) Kevin said if they were to do Highland he would prefer to do the whole thing but with the financing, it is better not to do any of the Road.
        - (e) Omro Road – Only go to the East of Conrad to pick up the commercial property.
      - (3) Alex, Mike and Earl agreed to go with Kevin's recommendations. Earl said this uses the water advisory recommendation with the addition of keeping Manor Drive and also to go on Omro Road just to the East of Conrad which will get to the commercial parcels.
        - (a) Earl asked for an updated address or parcel listing for the Final Resolution and the District didn't have 1 available yet as Rose was waiting for the Final Resolution. Rose had a draft listing of the proposed recommendations, but not a final list yet. Kevin had a map of Omro Road indicating which parcels to remove which is the backup to the list. The Commissioners said to use the proposed list as

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exhibit B and strike the parcels from the Preliminary parcel list to come up with an updated list (exhibit A) for assessments.

- b) Final Assessment notice for Sub Phase III
  - i) Final Assessment resolution – **Mike made a motion to adopt Resolution 6-2006 (See attached); also, to clarify exhibit A, the preliminary assessment exhibit A sub phase III assessments was modified to remove Partridge Court, Lake Breeze Road, Highland Shores and Leonard Pt. Road, Emmers Lane in its entirety, and reduce the affected parcels on Omro Road to go with the Director’s recommendation of including the following parcels: 0020107, 002010702, 0020108, 0020701, 0020703, 0020707, 0020708, 0020698, 002010701, and 0020704 as presented on Exhibit B which will be modified into a single exhibit A/second-Alex/carried unanimously.**
  - c) Award contract 1-2006 for construction of sub phase III.
    - i) The low bid was Jossart Brothers, Inc. for \$1,583,675.00. This comes with the recommended approval of the District Director and Engineer. There was nothing found to indicate problems with this contractor. Kevin said their insurance was tweaked and is in good form now. **Alex made a motion to award the bid for Sub Phase III to Jossart Brothers/second-Mike/carried unanimously.**
  - d) Approval of contract services with Strand Associates, Inc. for inspection services of Sub Phase III – **Mike made a motion to go with Strand/second-Alex/carried unanimously.**
    - i) Kevin said this was quoted at \$145,000 for sub phase III.
- 4) **Mike made a motion to adjourn at 5:20 p.m./second Alex/carried unanimously.**

Respectfully submitted, \_\_\_\_\_  
Rose Mraz, Office Manager

Approved: \_\_\_\_\_  
Earl Lawrence, Commissioner