

**Algoma Sanitary District #**  
**Regular Monthly Meeting**  
**Minutes - August 14, 2008 - 6:00 p.m.**

- 1) Commission Secretary Alexander Irvine with Michael Gelhar present called the regular monthly meeting to order at 6:00 p.m. Commissioner Earl Lawrence was excused. Also present were Kevin Mraz, Ray Edelstein, Joel Edson, and Rose Mraz.
- 2) Call to Order.
  - a) Alex noted that the District is using a tape recorder for the maintenance of the minutes. No one else is using one.
  - b) **Alex made a motion to approve the minutes from the regular monthly meeting for July as presented/second-Mike/carried unanimously.**
  - c) **Mike made a motion to approve the cash receipts & investments report for sanitary & water for July/second-Alex/carried unanimously.**
  - d) **Mike made a motion to approve the pending bills for August as presented/second-Alex/carried unanimously.**
- 3) Public Forum – Mr. Miller, 1961 Sunkist Road attended the meeting to discuss the Sunkist project.
- 4) Director's Report.
  - a) Review of District statistics – given out previously.
  - b) Correspondence. - None
  - c) Status of 2008 projects.
    - i) Water rate review by Public Service Commission.
      - (1) This will be September 9 at 3:30 p.m. at the District office.
    - ii) Drinking water treatment facility #3.
      - (1) Schedule.
        - (a) The drilling on site is moving along. The depth of the well casing needs to be at 280' which is great news as it is 6' less than projected in the bids. The alignment is straight and they are going about 20' a day and are at 150' now. Next, the casing pipe will be installed, and then a slurry mix will go around it to seal the pipe. After this, they will drill the rest of the hole through the bottom of the casing.
        - (b) They are starting about 7:30 a.m. and shutting down at decent hours. There haven't been any complaints regarding noise.
      - (2) Bonding.
        - (a) The initial bond resolution may be completed October 9; Dave Wagner will attend this meeting.
      - (3) Bid opening.
        - (a) The District is looking at opening the Administration Building quotes the end of October so that by November the District will know what the actual cost will be and have a good idea what the actual bonding is to see where the District is financially. The site plan review committee meets August 27 in case there are some changes requested.
      - (4) Sanitary sewer route to water treatment facility #3.
        - (a) This is still being worked on. The District has the signed easement from Ron and Karen Miller. The other 2 easements are in the process. One developer is waiting for wetland delineation and the other developer is working on layouts for their development. The plats haven't gone through the Town yet.
    - iii) Oakwood Road construction.
      - (1) The storm sewer main was completed today after they lowered 3 of the District's water laterals to prevent freezing. Next they'll be installing the storm sewer laterals and then this should be the end of interference with water laterals.
      - (2) The District will be working with the contractor and raise 5 manholes with donuts to bring them up to grade for the project. R&R Wash will raise the other manholes that don't need much grading. After the project is completed, the manholes will be sealed to prevent leaking.
    - iv) Water sampling project.
      - (1) The sampling project for the ¼ mile around the well house was completed prior to beginning the drilling. Jeff Rasmussen did this for the District.
    - v) Brooks Lane lateral repair.

- (1) There is a discontinued lateral that will be repaired next month prior to the road pavement.
- vi) Sanitary lift station upgrades.
  - (1) The District received the DNR approval for Leonard Pt. Lane upgrade to 7.5 H.P. ITT FLYght will be sending a quote for these at approximately \$6,100 each. Mike asked if the generator can run these and Kevin said that Shane Zens with Strand verified that it will work. The District's previous pumps are extinct and you cannot get replacement parts. The District will check if other District's would like to purchase these for parts or if they can be used at Bellhaven.
- vii) GPS survey of all water valves hydrants and manholes.
  - (1) Kevin is working on obtaining the GPS location of manholes. Strand will borrow the District their hand held GPS locator for surveying the week of October 6. The District needs to exercise all the water valves which is a 2 person job, so this is a good time to do the locating. After the information is entered in the GPS, Strand will verify the as built documents. Eventually the District will purchase a GPS locator for less than \$500.00. Ray recommended contacting the Garmin site for their software and support as they have a good reputation. This current work will be well worth the effort in the future.
- 5) Report from Committees.
  - a) Water Advisory Council.
    - i) The District will set up a meeting for September.
- 6) Old Business.
  - a) Sunkist Road - sanitary sewer extension for parcel #'s 002-0014-04, 002-0014-08, 002-0014-09, 002-1354, and 002-1353-01.
    - i) Mr. Miller said he had a couple of conversations with Kevin and he is for having the sanitary main go past his house and plans to hook up; however, he said he doesn't understand why he needs to hook up to the main within 6 months to a year. Mr. Miller indicated he just had his septic system pumped and checked and it is in good working condition. After saying this, Mr. Miller said if he still needs to hook up, he doesn't understand why, with the project getting such a late start he needs to hook up in 6 months. Mr. Miller said that Kevin indicated that the project could be completed mid to late September and homes could hook up then.
    - ii) Kevin said he sent a note to the Commissioners that the hook up is 6 months from the date the notice is sent out that the sewer is available to be hooked up to. The 6 months could start with the date the contractor gives the District the final pay request and the District completes the final walk through. This may be mid November or so by the time the contractor completes the final pay request and 6 months from this puts hookups out to May, 2009.
      - (1) Mr. Miller said this would work, he just doesn't want to be in a situation where the project is behind and they need to be digging through frost to hook up. Kevin said that normally asphalt must be completed in the beginning of November so the contractor needs to be done building the road prior to that.
        - (a) Mr. Miller asked if he could hook up prior to the final walk through and Kevin indicated homeowners could hook up prior to the formal letter once the contractor is past the property and the televising of the system is completed. At that time, the District will know if the sewer is able to be accepted.
        - (b) Mr. Miller will drop off his survey form in a day or so after his wife signs the form indicating they are for the project.
      - (2) Ray said the issue seems to be the 6-month hook up and said the District can trigger the notice for hookup based on a reasonable basis, but the District cannot arbitrarily delay the notice. Ray recommended not changing the District's ordinance at this time and agreed with approving Sunkist in November which would get the required 6 month hook up past the winter months.
    - iii) Accept engineer's plans and specifications.
      - (1) No action until the property is added in the District.
      - (2) Review quotes received for the project. - No action. Kevin indicated the quote is down about \$10,000 due to a change in grade.
      - (3) Set cost of special assessment. - No action.
      - (4) Discuss the Town of Algoma's action on petition for addition to the Sanitary District. - The town board requested that the District waive the requirement to hook up based on financial need prior to the town accepting the petition to add the properties to the Sanitary District. Kevin said the Town

made the motion “to table a decision on their part until their regular board meeting on August 20 which should give Mr. Mraz sufficient time to petition the SD Commissioners to see if they would be willing to put the main in and not have the 5 residents hook up within the 6 month period due to financial hardship.”

- (a) Ray said, for his side, financial issues are part of owning property and Ray indicated that Kevin sent out paperwork to the Sunkist residents regarding financial grants available. Ray said the financial hardship would still exist in a year even if it was waived for a year and this defeats the entire purpose of the ordinance which contemplates the hookup.
  - (b) Ray said the Town’s condition for approval, based on a waiver, is not something that he would recommend and believes it is ill advised. There will always be people unhappy paying an assessment and hookup costs as it is money you were not looking to spend, but there’s not much choice. Ray said the District cannot constantly be making decisions on hardship.
    - (i) The Commissioners agreed and took no action on waiving the ordinance due to hardship.
  - b) Adopt Preliminary Resolution # 2008-7-1.
    - i) No action.
  - c) Review and act on District Investment Policy.
    - i) Rose said the District’s auditors looked over the draft copy of the investment policy and added some wording and said it will cover what they need. Ray said the policy is fine. **Alex made a motion to adopt the investment policy for the Algoma Sanitary District #1 dated August 14, 2008/second-Mike/carried unanimously.**
- 7) New Business.
- a) Discuss sale of lot #2.
    - i) Kevin said he was approached by a resident interested in purchasing this lot from the District. Kevin said he ran internal numbers and engineering, etc. to come up with an estimated price, but asked if staff should give out prices at this time. Kevin said that Earl previously indicated that he was not interested in selling and Mike and Alex agreed to keep this lot for green space for now.
  - b) Michel’s Quarry discharge.
    - i) They are currently discharging their quarry water over to Leonards Pt. Lane to the storm drain and into the Lake. Bob Bingham from the quarry is in charge and contacted Kevin for ideas. This could possibly be discharged into the sanitary sewer. Kevin worked up a cost per 1,000 gallons and used inflation. The quarry would also be responsible for any additional expenses or sampling that the city may levy on the District. Ray mentioned keeping the District’s flows to the city at the current level so rates do not go up. Kevin said he checked this and knows how much they could send to the city. There’s a manhole on quarry property that could handle this flow and be throttled accordingly to stay under the million gallons per day. It appears to be a one-time discharge.
      - (1) Kevin said he will check where the city is with sludge and what can be accepted to keep the city below acceptable levels. This project may not happen so Kevin didn’t approach the city yet. The District’s engineers are looking at this but it is just in the talking process at the moment. The Sanitary Sewer is the proper place for the discharge. The additional money received from the quarry could benefit the District. Kevin would take samples prior to and during pumping in case there would be a surcharge.
- 8) Ray said the Hanson law suit from 2006 has been dismissed which is great news for the District. Kevin said that he knew that the District had no water discharge near her residence.
- 9) Adjourn - **Alex made a motion to adjourn at 7:15 p.m./second-Mike/carried unanimously.**

Respectfully submitted, \_\_\_\_\_  
Rose Mraz, Office Manager

Approved: \_\_\_\_\_  
Alexander Irvine, District Secretary