

Algoma Sanitary District #
Special Meeting
Minutes – August 26, 2008

- 1) Commission President Earl Lawrence, with Commissioner Alexander Irvine present and Michael Gelhar present telephonically called the special meeting to order at 10:11 a.m. Also present were Kevin Mraz and Rose Mraz.
 - a. Earl noted that the District is using a tape recorder for the purpose of the minutes. No one else is using one.
- 2) Public Forum – there are no members from the public present.
- 3) Old business
 - a. Sunkist Road – sanitary sewer extension for parcel #'s 002-001404, 002-001408, 002-001409, 002-1354, and 002-135301.
 - i. Discuss Town of Algoma's action on petition for addition to the Sanitary District.
 1. The Town of Algoma added the properties to the Sanitary District.
 - ii. Accept waivers of special assessment notices and hearings.
 1. The District received a Waiver of Special Assessment Notices and Hearings from each of the affected properties.
 - iii. Accept engineer's plans and specifications.
 1. The District received the plans to install 345 linear feet of sewer pipe at .99% grade and received quotes for the project totaling \$51,985.00 from Advance Construction. Advance Construction had the lowest quote. Advance is the contractor who is going to be doing the Sunkist Road project for the Town of Algoma.
 2. Set the cost of the special assessment.
 - a. The District used Advance's quote as a basis to arrive at the homeowner's approximate cost. The amount includes rock removal which is still an unknown at this time.
 - b. Kevin outlined the construction breakdown for the total project at \$66,368.50 which will be split by linear foot per parcel for the assessment.
 - i. Homeowners were given the option of a 20-year payment plan at 5% interest.
 - ii. The five affected properties are listed on the construction cost worksheet with the most expensive assessment at \$18,420 and the least at \$11,933.
 - b. Adopt Preliminary Resolution No. 2008-8-1
 - i. **Alex made a motion to adopt preliminary resolution No. 2008-8-1 declaring Algoma Sanitary District's intent to exercise its police power pursuant to section 66.0703 of the Wisconsin statutes, to authorize the construction of a sanitary sewer system extension and levy special assessments upon certain property in the Algoma Sanitary District No. 1 benefited by the improvements that are highlighted on exhibit A and included on the Sunkist Road Sewer Extension construction breakdown dated July 23, 2008/second-Mike/carried unanimously.**
 - c. Adopt Final Resolution No. 2008-8-1
 - i. This resolution is included in the same resolution number as the preliminary resolution. Earl indicated that since the District received a signed waiver from each of the affected property owners, the District can proceed directly to the final resolution.
 1. The reason for moving quickly from the preliminary resolution to the final resolution is to help facilitate the Town of Algoma's construction schedule and enable them to obtain their grant money for the road construction.
 - ii. **Alex made a motion to adopt final resolution No. 2008-8-1 authorizing public improvement and levying special assessments against benefited property served by the Town of Algoma sanitary District #1, specifically certain properties on Sunkist Road having the addresses of 1893, 1912, 1936, 1961, and 1975. WHEREAS, all affected property owners listed above have signed waivers of Special Assessment Notices and Hearings under 66.0703(7) (b), STATS. They waived notice of the special assessment and public hearings. NOW, THEREFORE, BE IT RESOLVED, the governing body of the Town of Algoma Sanitary District #1, Winnebago County, Wisconsin, has**

**determined as follows the listings as shown on the Final Assessment
Resolution/second-Mike/carried unanimously.**

- d. Give notice to Advance construction to proceed with the Sunkist road sanitary sewer extension, Project #1-002-310 in the total amount of \$51,985.00.
 - i. Earl explained that this is a change order to an existing contract. **Mike made a motion to have Advance Construction, Inc. proceed with the Sunkist Road sanitary sewer extension, project #1-002-310 in the amount of \$51,985.00/second-Alex/carried unanimously.**
- 4) Alex made a motion to adjourn at 10:23 a.m./second-Mike/carried unanimously.

Respectfully submitted,

Rose Mraz, Office Manager

Approved:

Earl Lawrence, President