

Algoma Sanitary District #
Regular Monthly Meeting
Minutes – January 10, 2008 - 6:00 p.m.

- 1) Commission President Earl Lawrence, with Commissioner Alexander Irvine, and Commissioner Michael Gelhar present called the regular monthly meeting to order at 6:00 p.m. Also present were Kevin Mraz, Joel Edson, Ray Edelstein, and Rose Mraz.
 - a) Earl noted that the District is using a tape recorder for the purpose of the minutes. No one else is using one.
 - a) **Mike made a motion to approve the minutes from the regular monthly meeting for December 13 as presented second-Alex/carried unanimously.**
 - b) **Alex made a motion to approve the cash receipts & investments for Sanitary & Water for December/second-Mike/carried unanimously.**
 - c) **Alex made a motion to approve the pending bills for Sanitary & Water for January/second-Alex/carried unanimously.**
 - i) An invoice was received from Clifton Gunderson which Rose discussed previously with Ray. Ray agreed the invoice was for Clifton Gunderson's professional error and not the District's and recommended sending out the letter to Clifton Gunderson which Rose wrote up. The Commissioners agreed.
- 2) Public Forum - There was no one from the public in attendance.
- 3) Director's Report
 - a) Review of District statistics.
 - i) Earl said this was provided previously and asked if Kevin had any additions.
 - (1) Kevin said he is working on the sewer route yet with the engineers and residents. They will be meeting with Dan Ziengehagen again to finalize the route through his farm field and see if he has concerns prior to granting the District an easement.
 - (2) Water meters were read for the 4th quarter of 2007. The average use for Omro is 103 gallons per house per day; Algoma is 146 per house per day. The average for the entire year was 177 gallons per house per day which comes out to the average that PSC says for a quarter. The average bill was \$72.66. The current billing was for \$53,000.00. Usage was down from the 2nd and 3rd quarter which was expected.
 - (3) During the last month, there were 2 water leaks on the homeowners' side of the valve. Both have been repaired and pumpage went down.
 - (4) Kevin said a good note for 2007 is there were no injuries for workman's compensation.
 - (5) Great Lakes came today to repair some sewer leaks that were found through the televising for 2007. They will come back in tomorrow to repair what was a drip previously, and was running more now. What looked like drips previously, were spraying water today due to the higher groundwater caused by the rain storm. A couple 5gpm leaks were repaired today. It's great that they were here today after the wet weather; the District will have Great Lakes come during the wet season next year for the televising.
 - (6) The District will be putting together a letter for Public Lands regarding a prepayment so they receive it by February 15.
 - ii) Correspondence.
 - (1) Kevin just received the easement revision for Dr. Bell's parcel on Ormand Beach. The existing easement looks like it would be under the corner of the future house, but the sewer has been moved and will not be under the house - this will clean up the easement. There are no District pipes under the house. The Bell's will be paying for the easement revision.
 - (2) The District received an open records request from an employee at Lowe's to look at building permits issued from August until now. They are interested in the piles of dirt in the area and who is building there.
 - 4) Report from Committees
 - a) Water Advisory Council. There was no meeting for December. Kevin recommended holding a workshop in February. Most approvals for permits should be completed by then. It will tentatively be held on the normal Tuesday.

5) Old Business

- a) Review and make recommendations on the proposed administrative, water treatment facility, warehouse building, and utility extension project.
 - i) Kevin said there have not been changes that need to be acted on at this meeting. By the middle of this month, they should be completing their cost estimate for the project.
 - (1) There has been some shifting of rooms and doorways, but nothing major this month. Kevin said the lobby will be opened up some, but he is waiting for Strand's final estimate to see if there will be modifications. Closets have been shrunk already, and a conference office put in.
- b) Status update of permit acquisition process for the third water treatment facility.
 - i) Kevin attended a town planning meeting last evening and said there was discussion at the meeting regarding a temporary cul de sac. Dan Mingus was concerned and wanted a temporary turn around.
 - (1) Kevin said his goal for tomorrow is to receive a letter from the Town's Fire Department indicating they are satisfied with turning around in the District's parking lot. The Fire Chief and Assistant Chief came today and discussed this and are fine with turning around in the parking lot. Kevin also called Bob Braun from the County and he will send a letter indicating that he is satisfied with whatever the Town decides, Kevin also talked to Joel Rasmussen regarding snow plowing and he is fine with turning around in the parking lot and will send the District a letter. Kevin said that Bert Wertsch indicated at the town meeting that the parking lot can be used as a temporary turn around and this could be put on as a condition.
 - (a) Kevin asked the Commissioners if there is something additional they would like him to do to help have the board pass the agenda item.
 - (i) Joel said perhaps the developers involved should come to the Town meeting also.
 - (ii) Kevin asked if it would be more beneficial to grant the Town an easement over the asphalt surface to use as a temporary cul de sac. Currently temporary cul de sacs are over private property and then go back to the homeowners when the street extends. Joel said they do asphalt these.
 - (iii) Kevin said the proposed parking lot will give the town a 100' square to turn around.
 - (b) The Commissioners feel the letters should take care of the town board's concerns. Kevin said the gate can be taken off until there is a different turn around.
 - (c) Ray indicated the cul de sac objection should not take place during the CSM process, but later during building permits as this is not the current issue.
 - (i) Ray indicated Kevin should discuss this with the Town's lawyer prior to the meeting and mention that a no vote on this would be arbitrary and capricious which the Commissioners agreed to. Kevin said the District could receive 2 no votes for sure at this point.
 - 1. The Commissioners agreed to have staff move ahead and consult legal council if a no vote comes in so everything is ready to go.
 - 2. Kevin said he sent all the board members a letter and called each one, no one called him which you would have expected a call if they had questions.
 - c) New Business
 - i) Audit for 2007
 - (1) Rose said that the person that was going to do the audit left Virchow Krause and they will be setting up the audit with a different employee for February 26 and 27.
 - d) **Mike made a motion to adjourn at 6:50 p.m./second-Alex/carried unanimously.**

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Respectfully submitted,

Rose Mraz, Office Manager

Approved:

Earl Lawrence, President