

Algoma Sanitary District #1
July 8, 2010

- 1) Commission President Earl Lawrence with Commissioners Alexander Irvine and Michael Gelhar present called the regular monthly meeting for July to order at 6:00 p.m. Also present were Kevin Mraz, Joel Edson, and Rose Mraz. Those in attendance from the public were, Berniece Aronson, Paula-Rae Rost, Judith & Richard Leinweber.
- 2) Call to Order.
 - a) Earl noted that the District is using a tape recorder for the maintenance of the minutes. No one else is using one.
 - b) **Alex made a motion to approve the minutes as submitted for the regular monthly meeting on June 10/second-Mike/carried unanimously.**
 - c) **Mike made a motion to approve the cash receipts & investments report for June for sanitary and water as submitted including the balance adjustment/second-Alex/carried unanimously.**
 - i) There were no investment changes. There was one balance adjustment for an assessment for the Bellhaven Sprinkler Assessment in the amount of \$7,716.18 which will be paid over 20 years and was assessed in 2009.
 - d) Approve pending bills for sanitary and water.
 - i) **Alex made a motion to approve the pending bills for July as submitted with the addition of an invoice for Hawkins Water Treatment for chemicals in the amount of \$801.35/second-Mike/carried unanimously.**
- 3) Public Forum – those in attendance were here to speak on agenda items.
- 4) Director's Report.
 - a) Report of District statistics – this was sent out previously.
 - b) Correspondence
 - i) Joel sent Kevin a copy of a rate increase from the Town of Menasha showing their wholesale water rates went up by 20%.
 - c) Status of 2010 projects.
 - i) There's a new disinfection by-product sampling requirement from the DNR that the District needs to complete before September. This is considered one sample which the DNR is requesting from 3 locations. Kevin said he sent in a request to reduce or remove the sampling requirement as there is a waiver if you are pulling from one aquifer which the District is doing.
 - (1) This test is for HAA5 and TTHM's and you sample during your maximum residency time.
 - ii) Emergency lighting for this building - the state inspector completed the 2nd walk through for our new building, the initial one was before we occupied the building. Previously, the inspector found lighting not in compliance; therefore, the District did \$13,000 worth of changes through the engineer to correct this. Now the inspector said there still needs to be 1' candle of light for egress.
 - (a) The e-mail from Strand said that we need \$16,000 worth of equipment to correct this so at this point in time Kevin told Strand to hold off. Kevin said he purchased a \$280.00 light tester that is NIST certified and staff is working on completing this for \$2,000 to \$2,500.
 - (i) Staff will be purchasing inexpensive battery backup lights to have 1' candle everywhere. The District has a certified electrician to do this.
 - (ii) In the worst case scenario the District may need to purchase trailer mounted lights with a switch gear that would cost a lot less than what Strand is quoting.
 1. Earl asked about the generator in the building that will power everything except the air conditioner if power goes off. Kevin said the state inspector says that you need a separate switch gear to power the emergency lighting in case there is a short in the building. The cost to change this would cost more than \$16,000. Kevin wanted the commissioners aware that there will be some purchases for this and the commissioners agreed to do the work for less than Strand's quote.
 - (b) Earl asked if there is a warranty issue involved here.
 - (i) Kevin said there is a discrepancy between what the state inspector and our engineer is saying. The inspector said that the rules haven't changed since 2000 and 2006. Strand is saying that there was a rule change that the inspector is following since they drafted our documents. Kevin said he told Strand to have this discussion with the state inspector due to the discrepancy between both of them.
 - iii) Strand said the engineering budget is spent. Strand said they spent the entire cost for the amendments to do the inspections and observations here and are asking for a change order and Kevin told them no. Kevin said there is a line item in the contract for inspection for defective work that they didn't bill to the contractor.
 - (1) Kevin asked Strand for a list detailing defective work and they said they do not do this.
 - (2) Strand still needs to do the final inspection; however, the contractor hasn't given them written notice that they completed everything which will start the one year warranty. The contractor, Selmer, may argue that it starts with the final pay request.
 - (a) Kevin said the final inspection for Strand is under the covered task order cost already paid to them so the District shouldn't get a bill from them.
 - (b) Some of the landscaping ditch has a 6 inch dip so Kevin said he is still working on this with the contractors.
 - iv) The tower cleaning was completed. Kevin had pictures to show how well it was cleaned. There are 3 spots on the ball that may need painting but Kevin is waiting until the cell company completes their work in case they scratch anything.

The District was quoted \$1,800 for this with mobilization being the highest portion of the cost. Alex asked if this was corrosion and Kevin said he doesn't have the answer to this.

- (1) The jetting and televising this year has been productive. The District found at least 35 gallons per minute of leaks that we are in the process of repairing. This equates to 50,000 gallons a day reduced by these repairs.
 - (2) One inflow was due to a water softener that was recycling every 5 minutes. It's not a sump pump but is equivalent. The woman let the District's operator in to see what was going on and her softener cycled twice while they were talking. She was happy to have this found.
 - (3) On Prairie Wood they found a 2 inch future shower connection in the basement of a house where the pipe was off and all the water under the house was going into the sewer instead of going through the sump pump. This was also repaired.
 - (4) Laterals that were leaking at the main wye connection were repaired by the District. Homeowners have been notified to repair leaks outside of the property line.
- 5) Report from Committees.
- a) No workshops to report on. The District will schedule a workshop in September and will discuss possible consolidation with the Omro Sanitary District and also to discuss storm water.
- 6) Old Business:
- a) Discuss and act on Landscape Aesthetics Development Committee recommendations.
 - i) The neighbors agreed they prefer the District plant Arborvitae to Spruce trees. They would like something similar to what is in Berniece's yard.
 - ii) The District put simulated shapes for trees on the berm to be sure where the neighbors would like the trees planted. The District is still working with the neighbors on placement of these trees and will continue to do so. **Earl made a motion to approve the expenditure of \$3,000 on Arborvitae along the berm at the locations where the simulated trees are located per the residents' request with the discretion of staff to increase height and width in coordination with the residents/second-Mike/carried unanimously.** Kevin told the neighbors that these may not be planted until fall as it is currently too hot.
 - b) Paula said that the light by the flag pole shines into her house and she would like it turned up more. Earl said perhaps we need to put sheet metal on the side if necessary.
 - c) Discuss and act on preparation for joint consolidation workshop scheduled for August 30 with Town of Omro Sanitary District #1. Kevin will verify the time.
 - i) Kevin is working with Dave Wagner to be sure the financials are together for the August workshop.
 - ii) There was discussion regarding what the commissioners would like prepared for the workshop, and Earl said at next months meeting to segregate a period of time for a presentation to walk the commissioners through a couple of scenarios.
 - (1) The commissioners requested a power point showing if we do this, this & this here is what it means. Mike said it sounds like Kevin has this info and just needs to put it together.
 - (2) Kevin asked Joel if he knows how we can handle the mil rate – can it be different inside the boundary. Currently the District tells the city of Oshkosh the amount needed and they collect the ad valorem tax from City of Oshkosh parcels. Joel said he would call the Town's Association.
 - (3) The fire protection fee would be different as the Town of Algoma now picks up the entire amount, and the Town of Omro does not pick any up. The PSC said that for 2 to 5 years they will allow different charges for water rates.
 - (4) Currently Omro finances their developers until something is built and the Town of Algoma does not.
 - (5) The Town of Algoma hasn't required new developers to use the municipal water system. Brand new developments could be required by the town to connect to the municipal water system, but Earl said that most developers want sewer & water available and do not wish to drill wells.
- 7) New Business.
- a) Discuss and act on receipt of Fire Protection Fee from the Town of Algoma.
 - i) The District received the check from the Town of Algoma to cover the entire amount of the Fire Protection Fee that the District needed to collect for 2010 for Algoma. .
 - (1) On the 2nd quarter water bill just sent out to water users, the fire protection fee was reduced to zero. Kevin said the first quarter water could be credited back to the users. Earl said if the check covers the entire fire protection, the commissioners would rebate the first quarter on the next bill. Joel said this showed good spirit from the Town Board.
 - (2) **Alex made a motion to provide a Fire Protection Fee credit on the next water bill for the first quarters' fire protection charge based on the property served; new users would not receive a credit/second-Mike/carried unanimously.**
- 8) **Mike made a motion to adjourn at 7:20/second-Alex/carried unanimously.**

Respectfully submitted:

Rose Mraz, Office Manager

Approved:

Earl Lawrence