

Algoma Sanitary District #1
June 10, 2010

- 1) Commission President Earl Lawrence with Commissioners Alexander Irvine and Michael Gelhar present called the regular monthly meeting for June to order at 6:00 p.m. Also present were Kevin Mraz, Ray Edelstein, and Rose Mraz. Those in attendance from the public were, Berniece Aronson, Paula-Rae Rost, Judith & Richard Leinweber.
- 2) Call to Order.
 - a) Earl noted that the District is using a tape recorder for the maintenance of the minutes. No one else is using one.
 - b) **Alex made a motion to approve the minutes as submitted for the regular monthly meeting on May 13/second-Mike/carried unanimously.**
 - c) **Mike made a motion to approve the cash receipts & investments report for May for sanitary and water as submitted including the balance adjustments/second-Alex/carried unanimously.**
 - i) There were no investment changes or balance adjustments.
 - d) Approve pending bills for sanitary and water.
 - i) **Alex made a motion to approve the pending bills for June/second-Mike/carried unanimously.**
- 3) Public Forum – those in attendance were here to speak on agenda items.
- 4) Director's Report.
 - a) Report of District statistics – this was sent out previously.
 - b) Correspondence
 - i) The PSC received the draft minutes from the Town of Algoma in regards to the Town of Algoma taking on 100% of the public fire protection. Dave Prohaska will be sending the District a new rate schedule based on the minutes.
 - (1) Kevin will find out from Joel when the District will receive the funds, in order to decide when to enact the new rate schedule.
 - (a) Earl said to make sure everything is approved prior to any adjustments so the Town board doesn't change their mind on this. If the check comes prior to the next meeting, staff can modify the bills.
 - c) Status of 2010 projects.
 - i) Elevated Water Tower cleaning
 - ii) The bottom of the tower has built up some dirt and mold and there are 2 methods for cleaning this.
 - (1) One is to have a device come down with rollers from the top of the tower which is robotically controlled from the ground. This sprays up and down similar to a power spray.
 - (2) The second way sprays from the ground and has more potential for human error and is more expensive.
 - (3) The District has this task in the budget and chose the first method.
 - iii) There were a number of applications received for the accountant position with 4 interviews set up so far.
 - (1) Some applicants are right out of college and some have experience.
 - (2) Earl said he will bring in a pay range for this position and check it with the pay range that Kevin put together. The District will stay between 90 and 110 percentile of the rates for this area.
 - iv) Sanitary District's open house
 - (1) There was a good turn out with approximately 60 residents attending.
 - (a) There were 16 coupons turned in at the Firemen's picnic for a free hot dog.
- 5) Report from Committees.
 - a) No workshops to report on.
- 6) Old Business:
 - a) Discuss and act on Landscape Aesthetics Development Committee recommendations.
 - i) There was discussion with the neighbors present regarding the District's landscaping and their view of our building. Kevin said that what he is hearing from the neighbors is to target the berm to break their view of the District's building.
 - (1) Earl said that all the properties except one has shrubbery along their own backyard and when the District is looking to plant shrubs on the berm, there may not be a need to plant on the complete berm.
 - (2) Kevin said that staff can send a laser beam from the neighbors' homes to the District's building to see what areas to target to address their concerns as planting shrubs may not be the answer to their concerns.
 - (a) Earl asked if staff has permission to go on their property to see where to put the stakes for possible planting. They agreed to staff doing this and going on their property.
 - (b) The height of the evergreens needs to be determined. The commissioners asked Kevin to come up with a plan within the next 2 weeks to have pictures to bounce off the landscaper so at the next meeting, the Commissioners will have feedback as to planting.
 - ii) Mr. Leinweber asked what type of pipe is in the berm, and Kevin explained that there is a solid plastic pipe in the berm. The District is concerned where the fittings are so that the roots do not wreck pipes in the future. Kevin needs to obtain the size of the root ball from the landscaper yet as they didn't send it with the other information.
 - iii) Kevin said he also needs approval for the landscaping from the neighbors that are not in attendance at the meeting.
 - iv) Alex said that some evergreens get wind damage and also what to do if branches break off.
 - (1) Kevin will check warranties.
 - (2) Mike asked if the height of the trees will affect the lighting for security reasons. Kevin said if the shrubs are planted on the berm, it's not as easy for someone to hide, but it doesn't allow the neighbors to see if something is going on.

- (a) The neighbors said there are a number of people coming in and going behind the building quite often. Kevin said the District does have security measures in place. Kevin said staff was called in twice in the last month, but at reasonable times. The Fire Department used the building for training purposes on one occasion, but this would not be an ongoing situation.
- v) Earl asked the neighbors, what they thought of a mural along the side of the building, and Mrs. Leinweber said it would be tacky.
- b) Discuss and act on contract 1-2009 Lutheran Homes declaring contractor Tenor Pipeline Construction Inc. in default.
 - i) Ray said this is going along better than last time. The bonding company started to pay the vendors that Tenor Pipeline did not pay. Michels Materials was paid and said they will remove their lien on the bond.
 - ii) Kevin submitted to the DNR the notice for termination of erosion control. The DNR asked for a few pictures and when received, they should close this erosion control site. The grass is growing and everything required by the DNR to be done during their phone call has been completed. The silt fence needs to be removed, but not until the DNR approval.
- c) Discuss and act on town of Omro Sanitary District #1 requests.
 - i) Earl asked if they are going to ask for a review of the water rates and Ray said he didn't think so because when Betty attended our previous meeting, and based on Kevin's belief to be careful of what you ask for as it could be worse; they chose not to ask for this. Earl reinforced this statement.
 - (1) Omro Sanitary District has a hearing set up with the PSC for July 12.
 - ii) Consider a consolidation with Town of Omro Sanitary District #1.
 - (1) Possible consolidation was discussed and the commissioners agreed to proceed with a joint workshop to determine if this would be positive for residents in both Districts as it may be the right thing to do.
 - iii) Discuss and prepare for June 28 at 5:30 for a joint consolidation workshop.
 - (1) Kevin put together a power point presentation for the workshop and discussed the slides.
 - (a) There are many issues that need to be discussed to come up with a beneficial plan for both sides.
- 7) New Business.
 - a) Discuss and act on the Storm Water Utility workshop held on June 3, 2010.
 - b) The District held the workshop and presented a power point presentation.
 - i) Earl asked Kevin to send a copy of the presentation to the Town of Algoma Board Members.
- 8) Discuss and approve the 2009 annual resolution from the Department of Natural Resources "CMAR" Compliance Maintenance Annual Report. This report was discussed in detail and the District received an A.
 - a) **Mike made a motion to approve the Department of Natural Resources Compliance Maintenance Annual report under resolution number 2010-06-01/second-Alex/carried unanimously.**
- 9) Adjourn.
 - a) **Alex made a motion to adjourn at 7:20/second Mike/carried unanimously.**

Respectfully submitted: _____
Rose Mraz, Office Manager

Approved: _____
Earl Lawrence, President