

Algoma Sanitary District #1  
Regular Monthly Meeting  
February 9, 2006

- 1) Commissioner President Earl Lawrence, with Commissioner Alexander Irvine and Michael Gelhar present called the regular monthly meeting of the Algoma Sanitary District #1 for February 9, 2006 to order at 6:00 p.m. Also present were Kevin Mraz, Ray Edelstein, Joel Edson, Pat Rank, Rose Mraz, Debbie & Ken Sorrenson, Judy Burton, Larry Umbreit, Wally Wagner, and Russ Williams.
  - a) Earl noted the use of a tape recorder for the meeting.
  - b) **Mike made a motion to approve the minutes of the regular monthly meeting for January/second-Alex/carried unanimously.**
  - c) **Mike made a motion to approve the cash receipts and investments report for water and sanitary for January/second-Alex/carried unanimously.**
  - d) **Mike made a motion to approve the pending bills for sanitary and water for February/second-Alex/carried unanimously.**
- 2) **Directors Report:**
  - a) Kevin thanked everyone for attending the informational meetings for phase III.
  - b) The assisted living facility will be addressed next month
- 3) **Phase III water system:**
  - a) Information received at localized meetings. Earl said he received favorable feed back from the meetings. Mike said he received more positive feedback than negative and was glad we had the meetings.
  - b) Approve the water main routes to proceed with an engineering design for Phase III. **Mike made a motion to authorize staff to proceed with the design of the water mains for the entire proposed phase III area except for Waldwic Lane/second-Alex/carried unanimously. Vote in favor – Alex, Mike and Earl – opposed – none.**
    - i) There will be a letter sent out to Waldwic Lane. Ray recommended including a date that the information is due back in order for them to have water with this phase.
- 4) **Public Forum**
  - a) Debbie Sorrenson, 2676 Shorehaven Lane, attended to discuss why she and several neighbors in her area are requesting to be added to the water system. Debbie discussed a number of reasons, and also the health issue caused because the arsenic is increasing in her well as well as a neighbor's well.
    - i) Earl told Debbie that because the road is private, the District requires easements prior to considering going down the Lane with water. Ray explained to her where she can find who owns what portion of the road to obtain the easements. Earl assured her he has no problem with going half way down the road if there is a health issue and Alex & Mike agreed.
    - ii) Earl told Debbie that she will need to work with the road association and the title company to see who has the authority to grant the easement(s).
    - iii) Earl told her that once the easements are in, the District would need to look at the cost of getting water to them.
    - iv) Mike said the sewer runs down the street on Shorehaven Lane and the District can check these easements. Earl also told Debbie that the District is not sure that water will go down North Oakwood Road yet.
  - b) No other public present other than those on the agenda.
- 5) **Report from Committees**
  - a) The Water Advisory workshop will be moved to February 21.
- 6) **Old Business**
  - a) Update of Safe Drinking Water Loan 2006 financing – The closing date was set for March 22; there is another possible closing date in April. Staff is putting together the letter that needs to be sent to the Public Lands. The DNR also needs this in writing to know where the money is going. The loan will be 2.365%.
  - b) Update of East Central Regional Planning Commission Sewer Service Area – There has been no update yet. Kevin is hoping within 2 months to have some info.
- 7) **New Business**
  - a) **Leonards Point Road Sewer Extension**
    - i) The District has received signed waivers of Special Assessment Notices and Hearings from all the affected property owners.
    - ii) The District has a signed Developer's agreement from Russ Williams on behalf of Bellridge Subdivision.
    - iii) Homeowners present wanted to be sure that the sewer extension will allow sewer down Sunkist for the 2 corner homes and Kevin said the District checked this and there is enough depth. Earl noted that the District will be funding part of the cost of this for future extension on Sunkist and Mike and Alex agreed. **Alex made a motion to adopt the Final Resolution authorizing public improvement and levying special assessments against the following benefited properties in the Town of Algoma Sanitary District #1, Winnebago County, Wisconsin. Specifically address 4205, 4219, and 4295 on Leonard Point Road and Property on Sunkist Road address of 1997. The assessments may be paid in cash or 10 annual installments at 6.25% per annum on any unpaid balance and the first installment shall**

Algoma Sanitary District #1  
Regular Monthly Meeting  
February 9, 2006

**include interest from June 1, 2006 through December 31, 2006/second-Mike/carried unanimously. Those in favor – Alex, Mike and Earl, opposed – none.**

- iv) There was discussion as to when the contractor could start and when asphalt hot patch is available. Pat recommended early to mid April for the contractor to start as asphalt would be available by the time they reach the intersection.
- b) Phase II water assessments. – The Commissioners received a letter from Wally Wagner owner of Algoma Storage, 3435 Omro Road regarding his water assessments for P 002-014502.
  - i) Wally discussed his parcel to the commissioners and said it is for a storage facility and does not need water. He said somehow assessments were made and he didn't understand why there were assessments on this parcel. Wally said perhaps in the future he would want water, but not currently. There are 4 assessments on this parcel due to the size (484'). Earl asked how many service valves were put on the property and Kevin said that there wasn't any put on it yet as Wally would need to say where he wants them.
  - ii) Kevin explained that Wally signed forms for his other parcels but not for this parcel.
  - iii) Ray said he would like to look over this item and will give the legal opinion next month of various options. The commissioners asked Ray to look into this and see what options are available to the District and put it back on next month's agenda. Wally will come back to next months meeting.
- c) Request from Residents regarding sewer user fees.
  - i) Rogge Foods – They are requesting a reduction. Currently he is paying twice the commercial rate and looking for a reduced rate. He said they are no longer doing the cheese business and the current owner is using much less. **Earl made a motion to lower equivalent units from 2 to 1 on the commercial side with the caveat that staff verify that the flowage is at a rate within this equivalent unit/second-Alex/carried unanimously.**
  - ii) Cornell Catering – **Alex made a motion to change the user fee for Cornell catering from commercial to residential as they are no longer in business/second-Mike/carried unanimously.**
  - iii) Emmers Lane – Steve Reigh sent a letter to the Commissioners requesting a rebate of 2005 sewer user fee. There was discussion about these properties being sold and Earl recommended taking no action on this. The District will send a letter telling them no action was taken. Ray said to have them settle this at closing.
    - (1) Kevin discussed concerns with the ordinance and recommended a change to the ordinance. The current ordinance does not cover length of time for a parcel to be vacant. Kevin said this could lead to an administrative cost higher than it is worth. Earl said policy has been on properties vacant greater than 6 months previously.
      - (a) The Commissioners asked Kevin to draft a revision to the ordinance and to run it by legal for presentation at the next months meeting to address the concerns mentioned at this meeting.
- d) Phase II water assessment
  - i) 1305 Tammy Road – This was listed incorrectly in the agenda as 1305 but is actually 1304 Tammy Road. Joel said that Mr. Rost cleared the payment on the tax roll so he would not be delinquent.
    - (1) Kevin said that Tammy Road receive additional mailings as this area was in question to be included in Phase II. Earl said the homeowner was properly notified. This owner previously requested water on the October, 2004 survey that went out.
    - (2) Ray recommended leaving the assessment as is because financing was made due to the assessments.
    - (3) The Commissioners asked staff to draft a letter to the homeowner and indicate that with the information received, the Commissioners are leaving the assessments as is and have Ray review the letter prior to sending out.

**Mike made a motion to adjourn/second-Earl/carried unanimously.**

Respectfully submitted, \_\_\_\_\_  
Rose Mraz, Office Manager

Approved: \_\_\_\_\_  
Earl Lawrence, Commissioner