

**Town of Algoma Sanitary District #1**  
**Regular Monthly Meeting Agenda**  
**January 12, 2023 - 12:00 p.m.**  
**3477 Miller Drive, Oshkosh, WI 54904**

**Regular Monthly Meeting.**

- 1) Open regular monthly meeting.
- 2) Call to order.
  - a) Notice use of tape recorder.
  - b) Approve minutes of the regular monthly meeting on December 8 and the special district meeting on December 21.
  - c) Approve balance adjustments.
  - d) Approve investment changes.
  - e) Approve cash receipts & investments for sanitary and water.
  - f) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
  - a) Review of District statistics.
  - b) Correspondence.
  - c) Status of 2023 projects.
- 6) Old Business.
  - a) Discuss and act on wastewater treatment agreement with the City of Oshkosh.
    - i) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Wastewater Treatment Agreement negotiations with the City of Oshkosh.
    - ii) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding the: Wastewater Treatment Agreement negotiations with the City of Oshkosh.
  - b) Discuss and act on sanitary sewer service for "The Wit" development on 18.5 acres at parcel #90614920100, located on the south side of Witzel Avenue, east of Barton Road and generally north of Mercy Medical Center.
- 7) New Business.
  - a) None.
- 8) Adjourn meeting.

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***Our Mission:***

*To provide safe drinking water and sewer services to the residents served by the Sanitary District.*

***Our Vision:***

*We strive to be the lowest cost, highest quality provider of municipal sewer and water services in the Fox Valley.*

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NOTE: It is possible that members of other governmental bodies of the municipality may be present at the above scheduled meeting to gather information about a subject over which they have decision-making responsibility. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, or to request this service, contact the District at (920) 426-0335.

**Town of Algoma Sanitary District #1  
Special District Meeting Agenda  
January 20, 2023 - 12:00 p.m.  
3477 Miller Drive, Oshkosh, WI 54904**

**Special District Meeting.**

- 1) Open Special District Meeting.
- 2) Call to order.
- 3) Public Forum.
- 4) New Business.
  - a) Discuss and act on authorizing Town of Algoma Sanitary District No. 1, Wisconsin to retain the Law Firm of Napoli Shkolnik PLLC for cost recovery.
- 5) Adjourn Special District Meeting.

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**Town of Algoma Sanitary District #1**  
**Regular Monthly Meeting Agenda**  
**February 9, 2023 - 12:00 p.m.**  
**3477 Miller Drive, Oshkosh, WI 54904**

**Regular Monthly Meeting.**

- 1) Open regular monthly meeting.
- 2) Call to order.
  - a) Notice use of tape recorder.
  - b) Approve minutes of the regular monthly meeting on January 12 and the special district meeting on January 20.
  - c) Approve balance adjustments.
  - d) Approve investment changes.
  - e) Approve cash receipts & investments for sanitary and water.
  - f) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
  - a) Review of District statistics.
  - b) Correspondence.
  - c) Status of 2023 projects.
- 6) Old Business.
  - a) Discuss and act on wastewater treatment agreement with the City of Oshkosh.
    - i) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Wastewater Treatment Agreement negotiations with the City of Oshkosh.
    - ii) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding the: Wastewater Treatment Agreement negotiations with the City of Oshkosh.
  - b) Discuss and act on sanitary sewer service for "The Wit" development on 18.5 acres at parcel #90614920100, located on the south side of Witzel Avenue, east of Barton Road and generally north of Mercy Medical Center.
- 7) New Business.
  - a) Discuss and review Oakwood Lane watermain extension.
  - b) Discuss and act on water system study proposals.
- 8) Adjourn meeting.

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**Town of Algoma Sanitary District #1**  
**Regular Monthly Meeting Agenda**  
**March 9, 2023 - 12:00 p.m.**  
**3477 Miller Drive, Oshkosh, WI 54904**

**Regular Monthly Meeting.**

- 1) Open regular monthly meeting.
- 2) Call to order.
  - a) Notice use of tape recorder.
  - b) Approve minutes of previous meeting.
  - c) Approve balance adjustments.
  - d) Approve investment changes.
  - e) Approve cash receipts & investments for sanitary and water.
  - f) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
  - a) Review of District statistics.
  - b) Correspondence.
  - c) Status of 2023 projects.
- 6) Old Business.
  - a) Discuss and act on wastewater treatment agreement with the City of Oshkosh.
    - i) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Wastewater Treatment Agreement negotiations with the City of Oshkosh.
    - ii) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding the: Wastewater Treatment Agreement negotiations with the City of Oshkosh.
- 7) New Business.
  - a) Discuss and act on Resolution #2023-3-1 to Approve a Final Resolution declaring the Sanitary District's intent to exercise its police power, pursuant to Section 66.0703 of the Wisconsin Statutes, to levy a Special Assessment upon Parcels #002-0031, 002-0644, 002-0652 in the Town of Algoma Sanitary District No. 1 benefitted by the improvements.
    - i) Acknowledge Receipt of the Waivers of Special Assessment Notices and Public Hearings in Accordance with Wisconsin Statute 66.0703(7)(b).
- 8) Adjourn meeting.

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# **Wastewater Treatment Master Agreement Workshop**

**Executive Team of Sanitary Districts flowing to Oshkosh Regional WWTF**

**Town of Algoma Sanitary District #1**

**Black Wolf Sanitary District**

**Island View Sanitary District**

**Edgewood Shangri-la Sanitary District**

**Sunset Point Sanitary District**

**Winnebago Area Sanitary District**

**March 15, 2023 - 10:00 AM**

**3477 Miller Drive, Oshkosh, WI 54904**

## **Workshop Agenda**

- 1) Open workshop.
- 2) Workshop will go into closed session pursuant to Wisconsin Statute 19.85 (1) (g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Wastewater Treatment Agreement negotiations with the City of Oshkosh.
  - a. Oshkosh Sanitary Districts Master Agreement - Draft.
  - b. Addendum C: City of Oshkosh Proposed Rate Structure.
  - c. Addendum B: Contractual Flow and Pollutant Loading.
  - d. Addendum A: District Boundaries and Connection Points.
- 3) Workshop will reconvene into open session to discuss items from closed session.
- 4) Review and Discuss Memorandum of Understanding between Sanitary Districts.
- 5) Adjourn workshop.

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**Town of Algoma Sanitary District #1  
Regular Monthly Meeting Agenda  
April 13, 2023 - 12:00 p.m.  
3477 Miller Drive, Oshkosh, WI 54904**

**Regular Monthly Meeting.**

- 1) Open regular monthly meeting.
- 2) Call to order.
  - a) Notice use of tape recorder.
  - b) Approve minutes of previous meeting.
  - c) Approve balance adjustments.
  - d) Approve investment changes.
  - e) Approve cash receipts & investments for sanitary and water.
  - f) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
  - a) Review of District statistics.
  - b) Correspondence.
  - c) Status of 2023 projects.
- 6) Old Business.
  - a) Discuss and act on wastewater treatment agreement with the City of Oshkosh.
    - i) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Wastewater Treatment Agreement negotiations with the City of Oshkosh.
    - ii) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding the: Wastewater Treatment Agreement negotiations with the City of Oshkosh.
- 7) New Business.
  - a) Discuss the 2022 financial audit completed and presented by CliftonLarsonAllen LLP.
  - b) Discuss and act on Resolution #2023-4-1 to Approve a Final Resolution declaring the Sanitary District's intent to exercise its police power, pursuant to Section 66.0703 of the Wisconsin Statutes, to levy a Special Assessment upon Parcel #016-1082 in the Town of Omro Sanitary District No. 1 benefitted by the improvements.
    - i) Acknowledge Receipt of the Waivers of Special Assessment Notices and Public Hearings in Accordance with Wisconsin Statute 66.0703(7)(b).
- 8) Adjourn meeting.

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**Town of Algoma Sanitary District #1**  
**Regular Monthly Meeting Agenda**  
**May 11, 2023 - 12:00 p.m.**  
**3477 Miller Drive, Oshkosh, WI 54904**

**Regular Monthly Meeting.**

- 1) Open regular monthly meeting.
- 2) Call to order.
  - a) Notice use of tape recorder.
  - b) Reorganization of the Commission due to public election.
    - i) The Commission shall elect officers including President, Secretary, and Treasurer.
  - c) Approve minutes of previous meeting.
  - d) Approve balance adjustments.
  - e) Approve investment changes.
  - f) Approve cash receipts & investments for sanitary and water.
  - g) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
  - a) Review of District statistics.
  - b) Correspondence.
  - c) Status of 2023 projects.
- 6) Old Business.
  - a) Discuss and act on wastewater treatment agreement with the City of Oshkosh.
    - i) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Wastewater Treatment Agreement negotiations with the City of Oshkosh.
    - ii) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding the: Wastewater Treatment Agreement negotiations with the City of Oshkosh.
- 7) New Business.
  - a) Discuss and act on recognizing former Attorney for the District, Ray Edelstein, in honor of his 24 years of service to the District.
  - b) Discuss and act on the Water / Wastewater System Study introduction presented by CBS Squared.
  - c) Discuss and act on Resolution #2023-5-1 to Approve a Final Resolution declaring the Sanitary District's intent to exercise its police power, pursuant to Section 66.0703 of the Wisconsin Statutes, to levy a Special Assessment upon Parcel #002-0136-01 in the Town of Algoma Sanitary District No. 1 benefitted by the improvements.
    - i) Acknowledge Receipt of the Waivers of Special Assessment Notices and Public Hearings in Accordance with Wisconsin Statute 66.0703(7)(b).
- 8) Adjourn meeting.

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**Town of Algoma Sanitary District #1**  
**Regular Monthly Meeting Agenda**  
**June 8, 2023 - 12:00 p.m.**  
**3477 Miller Drive, Oshkosh, WI 54904**

**Regular Monthly Meeting.**

- 1) Open regular monthly meeting.
- 2) Call to order.
  - a) Notice use of tape recorder.
  - b) Approve minutes of previous meeting.
  - c) Approve balance adjustments.
  - d) Approve investment changes.
  - e) Approve cash receipts & investments for sanitary and water.
  - f) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
  - a) Review of District statistics.
  - b) Correspondence.
  - c) Status of 2023 projects.
- 6) Old Business.
  - a) Discuss and act on wastewater treatment agreement with the City of Oshkosh.
    - i) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Wastewater Treatment Agreement negotiations with the City of Oshkosh.
    - ii) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding the: Wastewater Treatment Agreement negotiations with the City of Oshkosh.
- 7) New Business.
  - a) Discuss and act on Resolution #2023-6-1 to approve the submission of the 2022 Compliance Maintenance Annual Report for the Wastewater Utility to the Wisconsin Department of Natural Resources.
  - b) Discuss and act on 2023 Consumer Confidence Report prior to publishing.
- 8) Adjourn meeting.

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# **Wastewater Treatment Master Agreement Workshop**

**Executive Team of Sanitary Districts flowing to Oshkosh Regional WWTF**

**Town of Algoma Sanitary District #1**

**Black Wolf Sanitary District**

**Island View Sanitary District**

**Edgewood Shangri-la Sanitary District**

**Sunset Point Sanitary District**

**Winnebago Area Sanitary District**

**June 27, 2023 - 10:00 AM**

**3477 Miller Drive, Oshkosh, WI 54904**

## **Workshop Agenda**

- 1) Open workshop.
- 2) Workshop will go into closed session pursuant to Wisconsin Statute 19.85 (1) (g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Wastewater Treatment Agreement negotiations with the City of Oshkosh.
  - a. Oshkosh Sanitary Districts Master Agreement - Draft.
  - b. Addendum C: City of Oshkosh Proposed Rate Structure.
  - c. Addendum B: Contractual Flow and Pollutant Loading.
  - d. Addendum A: District Boundaries and Connection Points.
- 3) Workshop will reconvene into open session to discuss and act on items from closed session.
- 4) Review and Discuss Memorandum of Understanding between Sanitary Districts.
- 5) Adjourn workshop.

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**Town of Algoma Sanitary District #1**  
**Regular Monthly Meeting Agenda**  
**July 13, 2023 - 12:00 p.m.**  
**3477 Miller Drive, Oshkosh, WI 54904**

**Regular Monthly Meeting.**

- 1) Open regular monthly meeting.
- 2) Call to order.
  - a) Notice use of tape recorder.
  - b) Approve minutes of previous meeting.
  - c) Approve balance adjustments.
  - d) Approve investment changes.
  - e) Approve cash receipts & investments for sanitary and water.
  - f) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
  - a) Review of District statistics.
  - b) Correspondence.
  - c) Status of 2023 projects.
- 6) Old Business.
  - a) Discuss and act on wastewater treatment agreement with the City of Oshkosh.
    - i) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Wastewater Treatment Agreement negotiations with the City of Oshkosh.
    - ii) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding the: Wastewater Treatment Agreement negotiations with the City of Oshkosh.
- 7) New Business.
  - a) Discuss and act on the Water / Wastewater System Study findings presented by CBS Squared.
  - b) Discuss and act on implementing a Health Reimbursement Agreement.
- 8) Adjourn meeting.

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**Town of Algoma Sanitary District #1**  
**Regular Monthly Meeting Agenda**  
**August 17, 2023 - 12:00 p.m.**  
**3477 Miller Drive, Oshkosh, WI 54904**

**Regular Monthly Meeting.**

- 1) Open regular monthly meeting.
- 2) Call to order.
  - a) Notice use of tape recorder.
  - b) Approve minutes of previous meeting.
  - c) Approve balance adjustments.
  - d) Approve investment changes.
  - e) Approve cash receipts & investments for sanitary and water.
  - f) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
  - a) Review of District statistics.
  - b) Correspondence.
  - c) Status of 2023 projects.
- 6) Old Business.
  - a) Discuss and act on wastewater treatment agreement with the City of Oshkosh.
    - i) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Wastewater Treatment Agreement negotiations with the City of Oshkosh.
    - ii) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding the: Wastewater Treatment Agreement negotiations with the City of Oshkosh.
- 7) New Business.
  - a) Discuss and act on approving Developer's Agreement – Authorization to Design with OSMS Real Estate, LLC for South Oakwood Road.
  - b) Discuss and act on Task Order with CBS Squared, Inc. to develop an Opinion of Probable Cost for a potential watermain extension on South Oakwood Road for OSMS Real Estate, LLC.
- 8) Adjourn meeting.

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# **Oshkosh Wastewater Treatment Master Agreement Workshop**

**City of Oshkosh**

**Town of Algoma Sanitary District #1**

**Black Wolf Sanitary District**

**Island View Sanitary District**

**Edgewood Shangri-la Sanitary District**

**Sunset Point Sanitary District**

**Winnebago Area Sanitary District**

**August 29, 2023 – 9:30 a.m.**

**Town of Algoma Sanitary District #1**

**3477 Miller Drive, Oshkosh, WI 54904**

## **Agenda**

- 1) Open Workshop.
- 2) Discuss Oshkosh Sanitary Districts Master Wastewater Treatment Agreement Proposal:
  - a. Oshkosh Sanitary Districts Master Agreement.
  - b. Addendum A: District Boundaries and Connection Points.
  - c. Addendum B: Contractual Flow and Pollutant Loading.
  - d. Addendum C: Proposed Rate Structure.
- 3) Discuss action items to be addressed at future meeting(s).
- 4) Adjourn Workshop.

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# **Oshkosh Wastewater Treatment Master Agreement Workshop**

**City of Oshkosh**

**Town of Algoma Sanitary District #1**

**Black Wolf Sanitary District**

**Island View Sanitary District**

**Edgewood Shangri-la Sanitary District**

**Sunset Point Sanitary District**

**Winnebago Area Sanitary District**

**August 31, 2023 – 2:00 p.m.-4:00 p.m.**

**Town of Algoma Sanitary District #1**

**3477 Miller Drive, Oshkosh, WI 54904**

## **Agenda**

- 1) Open Workshop.
- 2) Discuss Oshkosh Sanitary Districts Master Wastewater Treatment Agreement Proposal:
  - a. Oshkosh Sanitary Districts Master Agreement.
  - b. Addendum A: District Boundaries and Connection Points.
  - c. Addendum B: Contractual Flow and Pollutant Loading.
  - d. Addendum C: Proposed Rate Structure.
- 3) Discuss action items to be addressed at future meeting(s).
- 4) Adjourn Workshop.

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**Town of Algoma Sanitary District #1  
Special District Meeting Agenda  
August 31, 2023 - 4:00 p.m.  
3477 Miller Drive, Oshkosh, WI 54904**

**Special District Meeting.**

- 1) Open special District meeting.
- 2) Call to order.
- 3) Discuss and act on wastewater treatment agreement with the City of Oshkosh.
  - a) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Wastewater Treatment Agreement negotiations with the City of Oshkosh.
  - b) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding the: Wastewater Treatment Agreement negotiations with the City of Oshkosh.
- 4) Adjourn meeting.

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**Town of Algoma Sanitary District #1**  
**Regular Monthly Meeting Agenda**  
**September 14, 2023 - 12:00 p.m.**  
**3477 Miller Drive, Oshkosh, WI 54904**

**Regular Monthly Meeting.**

- 1) Open regular monthly meeting.
- 2) Call to order.
  - a) Notice use of tape recorder.
  - b) Approve minutes of previous meeting.
  - c) Approve balance adjustments.
  - d) Approve investment changes.
  - e) Approve cash receipts & investments for sanitary and water.
  - f) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
  - a) Review of District statistics.
  - b) Correspondence.
  - c) Status of 2023 projects.
- 6) Old Business.
  - a) Discuss and act on wastewater treatment agreement with the City of Oshkosh.
    - i) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Wastewater Treatment Agreement negotiations with the City of Oshkosh.
    - ii) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding the: Wastewater Treatment Agreement negotiations with the City of Oshkosh.
- 7) New Business.
  - a) Discuss and act on Resolution #2023-9-1 to Approve a Final Resolution declaring the Sanitary District's intent to exercise its police power, pursuant to Section 66.0703 of the Wisconsin Statutes, to levy a Special Assessment upon Parcel #016-0367-01 in the Town of Algoma Sanitary District No. 1 benefitted by the improvements.
    - i) Acknowledge Receipt of the Waivers of Special Assessment Notices and Public Hearings in Accordance with Wisconsin Statute 66.0703(7)(b).
  - b) Discuss and act on Resolution #2023-9-2 to Approve a Final Resolution declaring the Sanitary District's intent to exercise its police power, pursuant to Section 66.0703 of the Wisconsin Statutes, to levy a Special Assessment upon Parcel #002-1017 in the Town of Algoma Sanitary District No. 1 benefitted by the improvements.
    - i) Acknowledge Receipt of the Waivers of Special Assessment Notices and Public Hearings in Accordance with Wisconsin Statute 66.0703(7)(b).
  - c) Discuss and act on authorizing CBS Squared, Inc. to apply for Clean Water Fund Program and Safe Drinking Water Loan Program and submit priority ranking evaluation formula information to the Wisconsin Department of Natural Resources.
- 8) Adjourn meeting.

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# **Wastewater Treatment Master Agreement Workshop**

**Sanitary Districts flowing to Oshkosh Regional WWTF**

**Town of Algoma Sanitary District #1**

**Black Wolf Sanitary District**

**Island View Sanitary District**

**Edgewood Shangri-la Sanitary District**

**Sunset Point Sanitary District**

**Winnebago Area Sanitary District**

**October 11, 2023 - 10:00 AM**

**3477 Miller Drive, Oshkosh, WI 54904**

## **Workshop Agenda**

- 1) Open workshop.
- 2) Workshop will go into closed session pursuant to Wisconsin Statute 19.85 (1) (g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Wastewater Treatment Agreement negotiations with the City of Oshkosh.
- 3) Adjourn workshop.

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**Town of Algoma Sanitary District #1**  
**Budget Workshop & Regular Monthly Meeting Agenda**  
**October 12, 2023 - 12:00 p.m.**  
**3477 Miller Drive, Oshkosh, WI 54904**

**Open Budget Workshop.**

- 1) Open Workshop for the 2024 Sanitary Sewer and Municipal Water Utility Budgets.
- 2) Adjourn 2024 Budget Workshop.

**Regular Monthly Meeting** (upon completion of the Budget Workshop).

- 1) Open regular monthly meeting.
- 2) Call to order.
  - a) Notice use of tape recorder.
  - b) Approve minutes of previous meeting.
  - c) Approve balance adjustments.
  - d) Approve investment changes.
  - e) Approve cash receipts & investments for sanitary and water.
  - f) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
  - a) Review of District statistics.
  - b) Correspondence.
  - c) Status of 2023 projects.
    - i) Update regarding the OSMS development on South Oakwood Road request for a water main extension.
    - ii) Update intent to apply for safe drinking water and clean water funding environmental improvement fund loan and principal forgiveness.
- 6) Old Business.
  - a) Discuss and act on wastewater treatment agreement with the City of Oshkosh.
    - i) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Wastewater Treatment Agreement negotiations with the City of Oshkosh.
    - ii) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding the: Wastewater Treatment Agreement negotiations with the City of Oshkosh.
- 7) New Business.
  - a) Discuss and act on proposed 2024 Annual Budget.
    - i) Approve proposed 2024 Annual Budget for publication.
    - ii) Schedule the public hearing for 2024 Annual Budget on November 9, 2023 at Noon.
  - b) Discuss and act on Resolution #2023-10-1 to set the 2023 Property Tax Levy at \$230,416.
- 8) Adjourn meeting.

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**Town of Algoma Sanitary District #1**  
**2024 Budget Public Hearing and Regular Monthly Meeting Agenda**  
**November 9, 2023 - 12:00 p.m.**  
**3477 Miller Drive, Oshkosh, WI 54904**

**Open Public Hearing for Proposed 2024 Annual Budget.**

- 1) Public Forum.
- 2) Adjourn.

**Regular Monthly Meeting.**

- 1) Open regular monthly meeting.
- 2) Call to order.
  - a) Notice use of tape recorder.
  - b) Approve minutes of previous meeting.
  - c) Approve balance adjustments.
  - d) Approve investment changes.
  - e) Approve cash receipts & investments for sanitary and water.
  - f) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
  - a) Review of District statistics.
  - b) Correspondence.
  - c) Status of 2023 projects.
- 6) Old Business.
  - a) Discuss and act on wastewater treatment agreement with the City of Oshkosh.
    - i) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Wastewater Treatment Agreement negotiations with the City of Oshkosh.
    - ii) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding the: Wastewater Treatment Agreement negotiations with the City of Oshkosh.
  - b) Discuss and act on Resolution 2023-11-4 to implement a Health Reimbursement Arrangement with North Shore Bank.
  - c) Discuss and act on Resolution 2023-11-5 to add a Health Reimbursement Arrangement policy to the employee handbook.
- 7) New Business.
  - a) Discuss and act on Resolution 2023-11-1 to approve the 2024 annual sanitary sewer user fee for Town of Algoma Sanitary District #1 residents per equivalent unit.
    - i) Set the user fee for properties discharging to the Oshkosh Wastewater Treatment Facility.
    - ii) Set the user fee for properties discharging to the Omro Wastewater Treatment Facility.
  - b) Discuss and act on Resolution 2023-11-2 to increase the 2024 Contribution in Aid of Construction (CAC) by 3%.
  - c) Discuss and act on Resolution 2023-11-3 to adopt the 2024 Annual Budget for the Sanitary Sewer and Water Utilities.
  - d) The Commission will go into closed session pursuant to Wisconsin Statute 19.85 (1) (c) to discuss matters in relation to annual employee evaluation, compensation, and benefits.
    - i) The Commission will reconvene into open session to discuss and act on matters discussed during closed session regarding employee evaluations.
- 8) Adjourn meeting.

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**Town of Algoma Sanitary District #1  
Regular Monthly Meeting Agenda  
December 7, 2023 - 12:00 p.m.  
3477 Miller Drive, Oshkosh, WI 54904**

**Regular Monthly Meeting.**

- 1) Open regular monthly meeting.
- 2) Call to order.
  - a) Notice use of tape recorder.
  - b) Approve minutes of previous meeting.
  - c) Approve balance adjustments.
  - d) Approve investment changes.
  - e) Approve cash receipts & investments for sanitary and water.
  - f) Approve pending bills and previous disbursements for sanitary and water.
- 3) Public Forum.
- 4) Commissioner Statements.
- 5) Director's Report.
  - a) Review of District statistics.
  - b) Correspondence.
  - c) Status of 2023 projects.
- 6) Old Business.
  - a) Discuss and act on wastewater treatment agreement with the City of Oshkosh.
    - i) The Commissioners will go into closed session pursuant to Wisconsin Statute 19.85 (1) (g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Wastewater Treatment Agreement negotiations with the City of Oshkosh.
    - ii) The Commissioners will reconvene into open session to discuss and act on matters discussed during closed session regarding the: Wastewater Treatment Agreement negotiations with the City of Oshkosh.
  - b) The Commission will go into closed session pursuant to Wisconsin Statute 19.85 (1) (c) to discuss matters in relation to annual employee evaluation, compensation, and benefits.
    - i) The Commission will reconvene into open session to discuss and act on matters discussed during closed session regarding employee evaluations.
- 7) New Business.
  - a) Discuss and act on approving Developer's Agreement – Authorization to Design with OSMS Real Estate, LLC for South Oakwood Road.
  - b) Discuss and act on Task Order with CBS Squared, Inc. to design a watermain extension on South Oakwood Road for OSMS Real Estate, LLC.
- 8) Adjourn meeting.

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